



# UCP of Maine Referral Form

Please email all referrals to [jared.dolley@ucpofmaine.org](mailto:jared.dolley@ucpofmaine.org) or fax to 207-941-2955

Client Name: \_\_\_\_\_ Date: \_\_\_\_\_

Full Home Address: \_\_\_\_\_

Date of Birth: \_\_\_\_/\_\_\_\_/\_\_\_\_ Sex:  Male  Female  Other: \_\_\_\_\_

Completed by: \_\_\_\_\_ Role: \_\_\_\_\_ Phone #: \_\_\_\_\_

### Referring for:

- Children's Case Management     Behavioral Health Home (Birth to 20)
- Home & Community Treatment (HCT)     Outpatient Counseling:  Individual  Group  Family  Assessment
- Rehabilitative and Community Supports (RCS) Home     Adult Case Management
- Bridges Services:  RCS Specialized School  RCS School  Day Treatment  Speech Therapy/Assessment  FBA  Outpatient Therapy

### Reason for referral (symptoms, behaviors, type of treatment or provider requested):

Please identify role and who has legal custody/guardianship to consent to treatment in left column:

Gaurdianship Ex: Parent, DHHS, Foster	Name	Address	Contact Number	Ok to leave message?
				<input type="checkbox"/> Yes <input type="checkbox"/> No
				<input type="checkbox"/> Yes <input type="checkbox"/> No
				<input type="checkbox"/> Yes <input type="checkbox"/> No

Mainecare Number (if different/additional insurance, see page 2): \_\_\_\_\_

Diagnostic Assessment:  Yes  No    Completed by: \_\_\_\_\_    Date: \_\_\_\_\_

Diagnosis: \_\_\_\_\_

Case Manager: \_\_\_\_\_

Primary Care Physician/Office: \_\_\_\_\_

Other Agencies Involved: \_\_\_\_\_

**For Outpatient Counseling clients only:** Do you have transportation to appointments?  Yes  No

What days and times are you available to attend appointments?: \_\_\_\_\_

How did you hear about UCP of Maine:  Advertisement  Newsletter  Website  Social Media  
 Friend/Family Member  Event  PCP  Other: \_\_\_\_\_

# Additional Insurance Information

## Primary:

Primary Insurance: \_\_\_\_\_ Primary Insurance Phone Number: \_\_\_\_\_

Claims Address: \_\_\_\_\_

Policy Holder Name: \_\_\_\_\_ Relationship of Policy Holder *(if different from self)*: \_\_\_\_\_

Primary Policy No.: \_\_\_\_\_ Primary Policy Group No.: \_\_\_\_\_

## Secondary:

Secondary Insurance: \_\_\_\_\_ Secondary Insurance Phone Number: \_\_\_\_\_

Claims Address: \_\_\_\_\_

Policy Holder Name: \_\_\_\_\_ Relationship of Policy Holder *(if different from self)*: \_\_\_\_\_

Secondary Policy No.: \_\_\_\_\_ Secondary Policy Group No.: \_\_\_\_\_

## For UCP of Maine use only:

### Primary:

Effective Date of Coverage: \_\_\_\_\_ Deductible Amount: \_\_\_\_\_ Deductible Met: \_\_\_\_\_

Co-pay Amount: \_\_\_\_\_ Co-insurance Amount: \_\_\_\_\_ Annual Limit: \_\_\_\_\_

Managed Care Name: \_\_\_\_\_ Managed Care Phone No.: \_\_\_\_\_

Authorization Required:  Yes  No Authorization No.: \_\_\_\_\_

Total Sessions Authorized: \_\_\_\_\_ Authorization Start Date: \_\_\_\_\_ Expiration Date: \_\_\_\_\_

### Secondary:

Effective Date of Coverage: \_\_\_\_\_ Deductible Amount: \_\_\_\_\_ Deductible Met: \_\_\_\_\_

Co-pay Amount: \_\_\_\_\_ Co-insurance Amount: \_\_\_\_\_ Annual Limit: \_\_\_\_\_

Managed Care Name: \_\_\_\_\_ Managed Care Phone No.: \_\_\_\_\_

Authorization Required:  Yes  No Authorization No.: \_\_\_\_\_

Total Sessions Authorized: \_\_\_\_\_ Authorization Start Date: \_\_\_\_\_ Expiration Date: \_\_\_\_\_