



## **Environment and Safety Policy**

Date of Origin: March 26, 2018

Modification Date(s): 6/22/21

Date of Last Review: 9/14/21

### **I. Purpose**

Outline expectations for the agency to ensure structural and occupancy rules on the physical location.

### **II. Policy**


The agency will be in compliance with applicable laws, rules, and regulations governing the location, occupancy, use, maintenance, construction, and/or renovation of the physical structures used in the delivery of services. All structures used by the agency for delivery of services will be in good repair, appropriate to the services provided, and free from danger to health or safety.

### **III. Procedure**

The Maintenance department will ensure safety and compliance in agency locations through safety audit checks, which include but are not limited to fire extinguishers, electric, fire safety, and preventative maintenance.

Emergency preparedness and exposure control plans will be maintained by the Facilities Manager and reviewed annually. Plans are stored in company shared in the agency plans folder.

  
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Scott Tash, CEO

  
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Date