



To our valued clients, families, community partners and vendors,

As we all navigate this critical time battling the current COVID-19 situation, I wanted to share some of the changes to our operations currently during this time. While these are not all of the adjustments implemented throughout our organization, it highlights some of the significant steps to enhance the safety of our staff, while continuing to provide critical services to our community and clients.

- As many of our residents are in the high risk categories, based on local, state and national recommendations we have voluntarily closed our Elizabeth Levinson Center, prohibiting outside visitors. Remaining in constant contact with CDC and following all guidance they are issuing.
- In an effort to ease the burden on our working families, our Bridges Early Childcare program continues to operate with enhanced safety procedures and guidance from DHHS Division of Child Care Licensing. We have minimized our group sizes to recommended levels as well.
- We have implemented “work from home” procedures where available and appropriate. However, all departments and contacts are currently available through the normal electronic and voice access points.
- With recent updates from the State, we have implemented telehealth options for many of our in home and community based services. Your individual provider will be able to determine if telehealth is an option and available for you.

In addition to operational changes to programs and departments, we are requiring staff and clients to follow posted protocol from Federal and State CDC agencies, including:

- Wash your hands often with soap and water for at least 20 seconds or use alcohol-based hand sanitizer
- Avoid close contact with people who are sick
- Avoid touching your eyes, nose, and mouth with unwashed hands
- Stay home while you're sick and avoid close contact with others

Our concerns remain for our staff, clients and our shared community as a whole. You can be assured we are taking necessary precautions to limit risk of exposure to those we interact with, while trying to continue providing critical services to our community in an effort to be part of the solution in bringing this under control.

Should you have questions please contact us at (207)941-2952.

Sincerely,

Scott D. Tash-CEO
UCP of Maine