



## **Shared Living Program: Clients Rights Policy**

Date of Origin: 11/15/2021

Modification Date(s):

Date of Last Review: 12/10/24

### **I. Purpose**

To establish a policy that ensures the rights of those served in the UCP of Maine Shared Living program.

### **II. Policy**

It will be the policy of UCP of Maine to ensure all clients are guaranteed the basic rights of recipients of mental health services and all other applicable human rights.

### **III. Procedure**

All staff and Shared Living Providers will be trained in the rights of recipients of mental health services as found at: <https://www.maine.gov/dhhs/obh/support-services/rights-and-legal-issues/rights-of-recipients>. All residents will be informed of their rights when admitting to the UCP program in a format that they understand. The basic rights will be available in print at the living location and at UCP offices. Clients will be instructed to ask for a copy of the rights anytime they choose. Staff will be instructed to ensure rights are available to view anytime a client requests. A copy of the rights will be shared with any family member or guardian of the resident.

Staff will be instructed to report any suspect or confirmed violation of client's rights to a supervisor immediately. All reports will be followed up and investigated. Any confirmed violation of client's rights will initiate further action steps.

  
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Scott Tash, CEO

  
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Date