



Shared Living Program: Referral, Eligibility, and Waitlist Policy

Date of Origin: 11/16/2021

Modification Date(s): 01/31/2023

Date of Last Review: 12/10/24

I. Purpose

To clarify UCP's intake process for Shared Living Services.


II. Policy

It is the policy of UCP of Maine to accept referrals for the Shared Living Program and maintain a waiting list for those seeking services. It is the policy to ensure the agency has the capacity to provide services to individuals applying for services. UCP of Maine will maintain communication with individuals on the waiting list keeping them informed when services may be available.

III. Procedure

Referrals will be directed to the UCP Referral Department and reviewed by the Quality Assurance Manager (QAM). QAM will send referral to Program Manager. Program Manager will maintain a waiting list of eligible clients. Once Program Manager has received an eligible referral, he/she will contact the referral candidate and exchange information.

Eligibility is for individuals with intellectual and developmental disabilities and/or Autism Spectrum Disorder. Final determination of eligibility will be made by OADS.



Scott Tash, CEO



Date